



North Central Chapter of the Health Physics Society
Minutes of the Business Meeting
22 April 2016
Mayo Clinic Conference Center at Assisi Heights
Rochester, MN

President-elect Jan Braun called the meeting to order at approximately 1:05 pm. Jan asked for a motion from the floor to approve the minutes of the 2015 Fall Business Meeting. A motion and second were made and a voice vote approved the minutes.

Mike Lewandowski presented the Secretary/Treasurer's report. Membership is staying steady. There are sufficient new members to make up for members who leave the Chapter. There are two student members who joined the Chapter today. Three other new members were announced. About seventy percent of members have paid dues. Finances are good. In the last couple of years, the cost of meetings has exceeded the income from registration. The charges for rooms and audio visual equipment have really driven up the costs of recent meetings. This meeting's expenses are expected to be much less than from previous meetings so there is expected to be a net profit from the Spring Meeting. We should think about how we should spend some of the money that is in the Chapter's accounts. The Chapter's finances would support paying expenses or honoraria for speakers. Members should suggest potential speakers to the President-elect.

Jan presented the Affiliate Report submitted by Jesse Fillmore. There are 10 Affiliate Members. Four members exhibited at the Spring Meeting. Jan thanked the Affiliate Members who exhibited at the meeting.

Mike Lewandowski reported on the Radiation Instrument Kit and the other science teacher and student outreach activities. The instrument kit was used three times since the last Chapter meeting, including being in a school right now. Mike noted that the outreach activities by Rob McTaggart and Gary Yarrow have resulted in several requests from South Dakota teachers. As soon as the kit is returned, it will be shipped to a community college in Minnesota. Mike noted that it has been a while since we have participated in a state science teacher meeting. The Chapter can reimburse people for costs associated with going to a science teacher meeting. Mike asked anyone who is interested in participating in a meeting to contact him. There were no applicants for the student science award or the science teacher award. Some Chapter members attended a STEM career fair at New Brighton High School and Mounds View High School.

Sam Hays introduced himself as the Chapter Webmaster and encouraged members to visit the web site. Any content that members would like to have posted should be passed along to him.

Mike Lewandowski discussed the late election. The ballot is being finalized and will be posted soon. Anyone who needs their user ID and password should contact Mike. Mike noted that serving on the Council is a great opportunity and is a lot of fun. Anyone who might be interested in serving on the Council should contact one of the officers or councilors for more information. Descriptions of the duties of officers and councilors are posted on the web site.



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Jan Braun noted that the AAHP has granted 4 CECs for the Spring Meeting. The course number listed on the Business Meeting agenda is incorrect. The correct course number is 2016-04-005.

The Fall Meeting will be held in the Twin Cities metro area. Jan asked for volunteers to host the Fall Meeting.

Jan mentioned that we are completing the process of incorporating the Chapter. Mike Lewandowski noted that incorporation will provide some legal protection for the officers of the Chapter in the case of any lawsuits. There is no protection provided through the HPS. The risk to Chapter officers is low, but the cost of incorporation is also very low. There is a \$70 fee to incorporate, but no annual fees.

Jan asked for any other business from the floor. Hearing none, Jan adjourned the Business Meeting at approximately 1:35 pm.

Respectfully submitted,
Mike Lewandowski
Secretary/Treasurer



NCCHPS
Business Meeting
22 April 2016
 Mayo Clinic Conference Center
 At Assisi Heights
 Rochester, MN

AGENDA

1	Call to Order – Jan Braun, President-elect
2	Welcome and Introductions
3	Review/Approve Fall 2015 Meeting Minutes
4	Secretary/Treasurer’s Report – Mike Lewandowski <ul style="list-style-type: none"> • Introduction of New Members
5	Affiliates Report – Jan Braun for Jesse Fillmore
6	Other Reports – Mike Lewandowski <ul style="list-style-type: none"> • Radiation Instrument Kit • Nuclear Radiation Science Grant • Science Teacher Meetings & Workshops • Science Teacher Award
7	Website – Sam Hays
8	2016 Election Status
9	AAHP Credits: 4 CEC for Spring Meeting (2016-04-005)
10	Fall 2016 Meeting Location
11	Other Business
12	Adjourn

North Central Chapter of the Health Physics Society

Secretary/Treasurer's Report

April 2016

Submitted by Mike Lewandowski

Membership Summary

Voting members	105
	16 <i>Emeritus</i>
Student members	2
Affiliate members	10

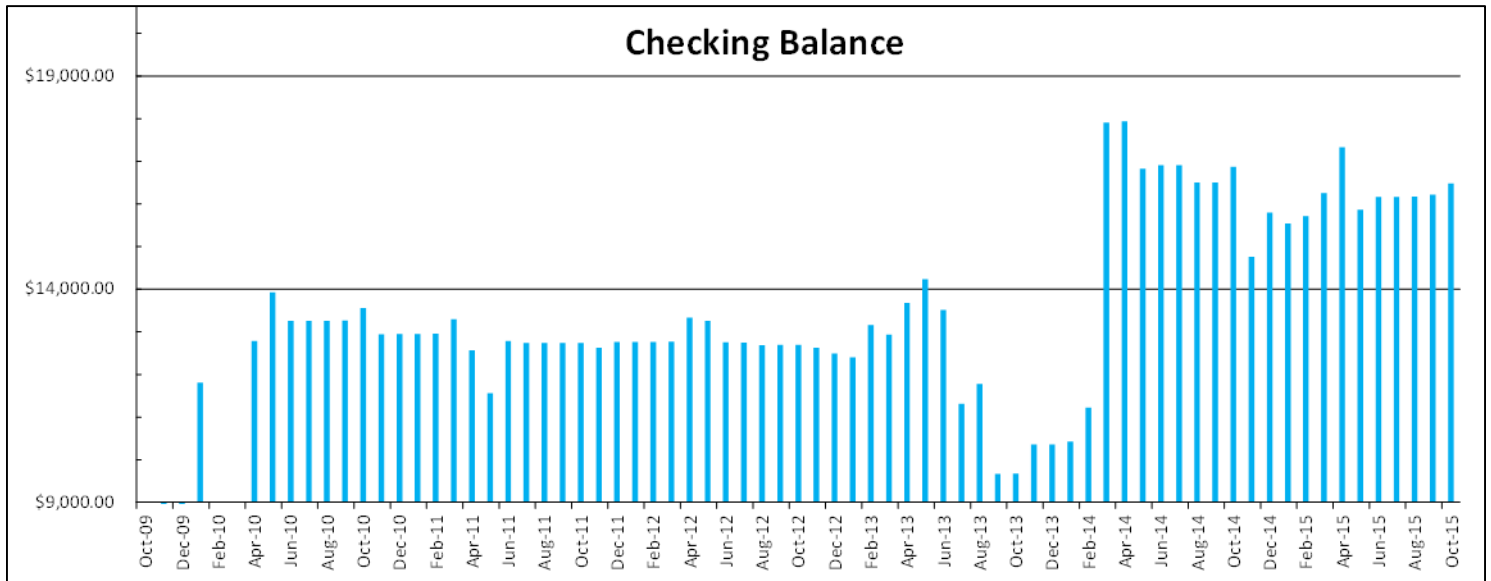
Note: About two-thirds of members have paid their 2016 dues

New members:

- Bindu Timilsina, University of Wisconsin-Madison, Madison, WI
- Craig Johnson, 3M Company, St. Paul, MN
- Jessica Gillis, Los Alamos National Laboratory, Los Alamos, NM
- Connor Benson, University of Minnesota, St. Paul, MN
- Kathryn Van Schyndel, University of Wisconsin-La Crosse, La Crosse, WI

Current Fiscal Year Summary

	1 July 2015	31 March 2016
Checking Account	\$ 16,169.39	\$ 16,783.85
Savings Account	\$ 11,805.27	\$ 11,812.53
Total Assets	\$ 27,974.66	\$ 28,596.38



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Secretary/Treasurer's Report

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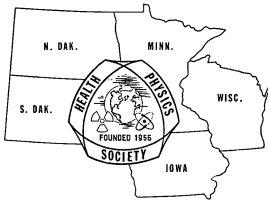
NCCHPS Financial Report Fiscal Year to Date

1 July 2015 - 31 March 2016

INCOME	EXPENSES
Affiliate Dues \$ 100.00	HPS Pres Elect Visit \$ 293.31
TOTAL Dues \$ 360.17	Science Teacher Award
2015 \$ 60.29	Science Teacher Meeting
2016 \$ 299.88	Past President Gifts
2017	Wissink Speaker
Interest \$ 13.32	Office Supplies
2014 3M Volunteer Match \$ 250.00	Incorporation
<i>Dues (Est.)</i> \$ 325.28	
General INCOME \$ 1,048.77	General EXPENSES \$ 293.31
	General NET \$ 755.46

Meeting Income	Meeting Expenses
Fall Affiliate \$ 450.00	Fall Executive Council Room \$ -
Fall Registration \$ 1,228.04	Fall Facility \$ 384.77
Fall Facility Refund \$ 34.91	Fall Food \$ 1,346.64
Fall Meeting INCOME \$ 1,712.95	Fall Meeting EXPENSES (Actual) \$ 1,731.41
	Fall Meeting NET \$ (18.46)
Spring Affiliate \$ 150.00	Spring Executive Council Room \$ -
Spring Registration \$ 60.00	Spring Facility \$ -
<i>Reg. & Affiliate (Est.)</i> \$ 640.00	Spring Food (Estimated) \$ 600.00
Spring Meeting INCOME \$ 850.00	Spring Meeting EXPENSES \$ 600.00
	Spring Meeting NET \$ 250.00
TOTAL INCOME \$ 3,611.72	TOTAL EXPENSES \$ 2,624.72
	Fiscal Year NET \$ 987.00

italics indicate estimated values



North Central Chapter

Affiliate Member Report April 22, 2016 Spring Technical Meeting

Jesse Fillmore, Affiliate Coordinator

The North Central Chapter of the Health Physics Society (NCCHPS) has 9 active affiliate members for calendar year 2016 generating \$225 in annual affiliate dues. A list of the current affiliates is at the bottom of this report. The NCCHPS web site reflects the current affiliate members.

Solicitation of affiliate member support for the spring 2016 technical meeting began in February. E-mail contacts of all likely affiliate member exhibitors or sponsors were made. Follow-up telephone calls were made, as necessary, to members that did not respond to the e-mail solicitation.

Three affiliate members agreed to exhibit and one agreed to sponsor at the meeting:

- Landauer, Inc. (Eric Annis) – Exhibitor
- Mirion Technologies (Tom Chwierut) – Exhibitor
- Canberra Industries (~~Andy McLain~~) – Exhibitor (Steven Mell)
- HI-Q Environmental Products Co., INC. (Marc Held) – Virtual Exhibitor

A total of \$550 in exhibitor fees has been collected to defray the cost of the Spring 2016 meeting.

2016 Affiliates

Company

Arrow-Tech, Inc.
Canberra Industries
DEQ Technical Sales (Ludlum Rep)
F&J Specialty Products, Inc.
HI-Q Environmental Company, Inc.
Radiation Protection Products
Landauer, Inc.
Mirion Technologies (Dosimetry Services)
S&G Enterprises, Inc.
Scientific Instrument Sales

Contact

Perry LaFountain
~~Andy McLain~~ (Steven Mell)
Jeff Anspaugh
Frank Gavila
Marc Held
Scott Valene
Eric Annis
Tom Chwierut
Mark Griffith
Richard Love

North Central Chapter of the Health Physics Society
Report to the Executive Council
April 2016

Submitted by Mike Lewandowski

Radiation Instrument Kit

Since the last Chapter meeting, the kit was used by:

- Carolyn Burns, Deuel High School, Clear Lake, SD (repeat request)
- Carolyn Gwi, Park High School, Cottage Grove, MN (new request)
- Carrie Cox, Chamberlain High School, Chamberlain, SD (new request)

The kit has been reserved by:

- Yoshinao Hirai, Central Lakes College, Brainerd, MN (new request)

Requests unable to be filled because of conflicting dates:

- Nicolas Elias, Century High School, Rochester, MN (repeat request)

Nuclear and Radiation Science Grant

No applications were received.

Science Teacher Meetings

Chapter members participated in STEM fairs at Irondale (New Brighton, MN) and Mounds View (Arden Hills, MN) High Schools.

Science Teacher Workshops

No workshops were offered.

Science Teacher Award

No award nominations were received.